



BONFIELD TOWNSHIP PUBLIC WORKS MANAGER

365 HIGHWAY 531

BONFIELD ON POH 1E0

Telephone: 705-776-2641 Fax: 705-776-1154

Website: <http://www.bonfieldtownship.com>

Email: pwmanager@bonfieldtownship.com

Job Position: General Labourer / Landfill Attendant

Summary: The position of a Public Works General Labourer / Landfill Attendant is responsible to perform assigned tasks using manual or mechanical means as required for all general labor & maintenance needs within the Public Works department, including but not limited to

The General Labourer will be responsible for:

- Maintenance of Parks & Township owned properties including but not limited to grass cutting, trimming, sidewalk & parking lot maintenance & all other maintenance needs
- Maintenance of the Outdoor Rink including shoveling, flooding & overall rink maintenance (boards, gates, line painting, glass, etc.)
- Installing, fixing & maintaining road signs throughout the township
- Assisting with “hands on” for culvert repairs, roadside ditching & brushing projects
- Filling potholes throughout the township with cold mix or gravel
- Flagging for traffic control during roadside work
- Installing & repairing sod, fence & other roadside needs
- Power & hand sweeping of roadways, structures & infrastructure
- Litter & illegal dumping removal
- Perform a variety of maintenance functions during the winter control season such as, but not limited to patrol, snow clearing & salting of Township buildings, entranceways, sidewalks, trails & parking lots
- Safely, competently & efficiently operate small to large motorized/non-motorized hand tools such as, but not limited to, trimmers, chainsaws, packers, rollers, shovels, picks, etc.

The General Labourer will be responsible for covering for any shifts at the Landfill Site. These responsibilities include but are not limited to those of the Landfill Attendant:

- Oversee landfill operations by providing information & support to users while monitoring loads & site activities
- Maintain cooperation of users during open landfill hours, sort & distribute waste to appropriate areas
- Cash management duties for landfill, including the collection of tipping fees & issuing of receipts for landfill users
- Other duties may be required including janitorial duties, supporting other departments, workplans, corporate functions & events, seasonal programming,

Required certifications & qualifications:

- Ontario class “G” drivers licence in good standing
- OSSD preferred
- Must be able to work in all weather conditions as well as landfill hazards/odors
- Must be able to work independently & in a group setting
- Good interpersonal skills & good communication skills

- Valid First Aid & CPR Certification an asset
- Traffic control (book 7) & chain saw certification considered an asset

Compensation:

- The full-time General Labourer position hours are 40 hours per week and generally Monday to Friday 7:00 am to 3:30 pm; there are occasional weekend and evening landfill site hours
- The current hourly rate is \$22.79 per hour with a 6-month probationary period. Upon successful completion of probation rate of pay will be \$23.79 per hour

This position is subject to the terms of the Collective Agreement for CUPE Local 4616-02

Please submit a recent resume along with a cover letter by March 11, 2026 to:

**Alex Hackenbrook
Public Works Manager
365 Highway 531
Bonfield ON P0H 1E0
pwmanager@bonfieldtownship.com**

Thank you for your interest in working with the Township of Bonfield. Only those selected for an interview will be contacted. Should you require any accommodation please inform the Township prior to the interview. Accommodations will be met to the best of our ability. Any information collected through this process will be compliant with the Municipal Freedom of Information and Privacy Act.

